PRESIDENTIAL INTERNSHIP PROGRAM

Professional development and cultural experience at The American University in Cairo

2015-2016
PRESIDENTIAL INTERNSHIP PROGRAM

Established in 1981, the Presidential Internship Program at The American University in Cairo (AUC) provides recent university graduates who are American citizens or permanent residents the opportunity to work at the highest levels of an international university, experience life in Cairo and learn Arabic.

Interns spend one academic year working at AUC. Each intern fulfills a full-time position in one of seven offices, aligned with their academic and professional interests, where they develop the substantive skills and experience needed to contribute to the AUC community and succeed in their future endeavors. Interns have utilized the skills, knowledge and networks they develop during the program to pursue a variety of meaningful opportunities and careers, including in the fields of government, academia, journalism and law.

In addition to the primary focus on professional development, interns study Arabic through AUC’s School of Continuing Education, benefit from faculty privileges such as faculty housing and library access, and enjoy AUC-sponsored trips to discover the culture and history of Cairo, Egypt and the Middle East.
On an average day, I meet with several high-ranking University officials, write a project timeline, do some research, go to an Arabic lesson, and spend time with friends or go into Cairo. The work experience is substantive and my office is friendly and welcoming, and living in Cairo is, of course, as great as it sounds.

Clare, Office of the President

PROGRAM BENEFITS

- Monthly stipend for living expenses
- Settling-in allowance upon arrival in Cairo
- Faculty housing
- Private Arabic tutoring several hours per week
- Health insurance
- Access to the AUC Library, Sports Center and bus system
- Fund for trips around Cairo and Egypt
- Opportunities for service and volunteering

WORK ARRANGEMENTS

Interns will work full-time from September 2015 to June 2016. Interns are responsible for airfare to and from Cairo, but transportation from the airport to AUC will be provided upon arrival. There will be a weeklong orientation starting in late August, partly with new faculty and partly with new international students, before beginning work.

I’m incredibly lucky to experience my dream job in a country with such a rich culture and history. As a mix of professional experience and cultural immersion, it’s an ideal way to spend my first year out of college and make my way into the working world.

Anissa, Office of the Provost
APPLICATION PROCESS

To be eligible to apply, applicants must be:

- U.S. citizens or permanent residents
- Graduating from an undergraduate degree program between November 2014 and August 2015

Applicants must fill out the application form on the Application page of the program website.

Applicants must submit the following documents to interns@aucegypt.edu:

- A letter addressed to Lisa Anderson, president of AUC, specifying two positions in which the applicant is interested, ranked in order of preference. An explanation of the applicant’s interest in the position and related qualifications should be included for each office. Limit 500 words.
- A personal statement presenting the applicant’s interest in the Presidential Internship Program and describing any special skills, talents or experiences that qualify the candidate for the program and enable him or her to contribute to the AUC community as a whole. The applicant may also briefly discuss his or her interest or prior experience in Egypt, the Middle East or Arabic, if applicable. Limit 500 words.
- A current resume or CV.
- Two letters of recommendation must be submitted by the recommenders to interns@aucegypt.edu. Alternatively, recommenders may mail a hard copy to:
  
  Waguih Galal  
  The American University in Cairo  
  New York Office  
  420 Fifth Avenue, Third Floor  
  New York, NY 10018-2729

Applications are due Thursday, January 15, 2015. Hard copies of recommendations must be postmarked by January 15. Short-listed candidates will be notified and interviewed by mid-February. Final notifications will be sent by March 1.

CONTACT US

For more information about the program, such as detailed descriptions of the different offices and current intern profiles, visit our website at www.aucegypt.edu/about/internshipprogram.

interns@aucegypt.edu

www.facebook.com/AUC.PresidentialInternshipProgram

Read our blog at aucpresinterns.wordpress.com

To learn more about The American University in Cairo, visit www.aucegypt.edu.